

BRIHANMUMBAI MUNICIPAL CORPORATION
Minutes of Meeting

Subject: - Biannual contract for work of removal, shifting, up-gradation and installation of office data utilities for various departments in BMC.

Bid No.: - 2025_MCGM_1193731_1

With reference to above subject, a pre-bid meeting was held in the chamber of Ch.E.(M&E) on 02.07.2025 at BMC Engineering Hub, Worli

Following BMC Officers were present

Sr. No	Name of the Officer	Designation
1.	Shri. K. H. Perekar	Ch. Eng. (M&E)
2.	Shri Anil Jambhore	Dy. Ch. Eng.(M&E) City
3.	Shri. Amal Mohite	Ex. Eng. Mech (South)
4.	Shri. Mahendra Kamble	Asst. Eng. Elect. (Wards)

And the same was attended by following company representatives

Sr. No	Name of the company
1.	M/s Ajanta Innovative Solutions LLP
2.	M/s Vishal Electricals
3.	M/s GSN Associates
4.	M/s Naman In-store (India) Limited
5.	M/s Amee Enterprise

The Queries/Suggestions raised by the bidders in the Pre-bid meeting and email received. The clarified are as below: -

Sr. No	Page no/Clause no./Detail of Bid document	Pre-Bid Query/Suggestion	Amendment/Clarification
Queries raise by M/s. Ajanta Innovative Solutions LLP			
1	<p>Page no. 53</p> <p>List of locations with quantity of fixed stackable metallic volume organizer and variable stackable metallic volume organizer.</p> <p>1. Dy.H.E(Maint)- A.E.(Maint) W.W. WS South for H&K wards Variable stackable volume organiser in rmt - 319.54</p>	<p>In SBD Page No. 53 of the tender document, under the item "Variable Stackable Volume Organiser" measured in RMT, the quantity mentioned is 1093.80 RMT. However, upon summing up the individual departmental quantities, the total comes to 1021.80 RMT. Kindly confirm the same.</p>	<p>Read as.-</p> <p>List of locations with quantity of fixed stackable metallic volume organizer and variable stackable metallic volume organizer.</p> <p>1. Dy.H.E(Maint)- A.E.(Maint) W.W. WS South for H&K wards Variable stackable volume organiser in rmt – 391.54</p> <p>Thus total quantity becomes 1093.80RMT</p>
2	-	<p>Being biannual contract will there be any provision for escalation in price in response to market fluctuations while execution of work.</p>	<p>There will not be any provision for escalation in price under any condition.</p>
3	-	<p>Kindly clarify whether testing will be required for every individual order placed under this biannual contract, or single testing done at the start of the contract will suffice.</p>	<p>Testing charges will be charged will be collected from the responsive bidders during the initial tendering process. The sample will be drawn from supplied lot for testing for every individual purchase order as per the tender condition..</p>
Queries raise by M/s. Vishal Electricals			
4	-	<p>In the event that the entire estimated BOQ is utilized before the completion of the contract period, kindly clarify whether there will be any provision to seek approval for providing additional</p>	<p>Scope of work (Clause 5 of Section 7) is self explanatory. Further appropriate decision will be taken in such case at that time and will be intimated to successful contractor.</p>

		quantities beyond the original scope, under the same contract terms and rates.	
5	-	In case a substantial portion of the total BOQ is consumed due to multiple individual orders being placed simultaneously or in quick succession, kindly clarify whether there will be any provision for extended delivery timelines for the subsequent sites	The contract period will be Twenty-Four (24) months, from the date of award of the Letter of Acceptance/PO that includes Monsoon, during which multiple Purchase Orders may be issued as per user department requirement. Each individual work order should be executed within Six (6) months from the date of its issuance that includes monsoon.
	Queries raise by M/s. GSN Associates		
6	-	As the security deposit is valid for 2 years, kindly clarify whether a new/fresh security deposit will be required for orders received from individual departments through the contract period, or if such orders will be covered under the existing security deposit.	Since its Biannual Tender, the validity of the Security Deposit in the form of BG should be 24 (contract period) + 6 (for time period of Last day Purchase order) = 30 months. BG shall be renewed if required, till the end of Defect Liability Period.
7	-	Whether orders under this biannual contract may also be received from departments sites outside the city division, specifically from locations such as Kapurbawadi and Pise Panjrapur, or if all orders will be restricted to within the Mumbai city limits.	Yes, all the orders issued for any of the BMC departments under BMC jurisdiction will have to be executed.
8	-	Which department or authority will be responsible for reviewing and approving the design/drawings & data sheets for individual future orders.	The User department authority will review and approve the layout while the tender inviting authority will review approve the design and data sheets.

	Queries raise by M/s. Naman In-store (India) Limited		
9	-	Whether the purchase orders will be issued by a single central department throughout the contract period or individual departments may independently place orders as per their requirements.	Purchase orders will be issued by tender inviting authority.
10	-	Will all payments be processed by a centralized department, or will individual departments placing the respective orders be responsible for processing and releasing the payments.	Yes, all payments will be processed by the department, who has generated/ issued the concern work order.
11	-	In case the order is received from a hospital, kindly clarify the permissible working hours, especially for tasks that may involve noise or minor disruption. Are there specific time slots during which work must be scheduled to avoid disturbance to patients and staff.	For hospital orders, the work needs to be carried out as per the decision and instruction of concern hospital authority.
	Queries raise by M/s. Amee Enterprise		
12	-	The department has submitted the layouts of where the organizer has to be installed. We would like to mention that as you have given the layout that means the department may have a proper measurement with them. So we request you to please mention the proper RMT calculated for each plan so as the measurement may not differ.	The layouts specified in tender/ bid are indicative, so that the bidder should get an idea for better planning and designing the system. A different design can be proposed with more efficient variant of the required metallic volume organiser.
13	-	In the plans given the department has mentioned the plan of fixed segment and variable segment, we would also like to know that where there will be MDDF and SFMD variable segment.	Since the terminology of MDDF (Mechanical Driven Double Faced) and SFMD (Single Faced Mechanical Driven) are for Variable units, both the types of units are required.

14	-	For the technical capacity the department has mentioned that, similar work shall mean, the completed satisfactory work/s of conception/planning and designing, providing and fixing of variable/ variable & fixed segments/splittable & stationery/s tackable segment/ Mobile storage system/ Expandable file storage system/Storage compactor metallic units. We are always submitting the same comparing past experience where the department disqualify us.	Definition of “similar work” mentioned in bid document is self- explanatory.
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All other tender condition and technical specification of tender shall remain same.

Sd/-
Asst. Eng. Elect.(Wards)

Sd/-
Ex.Eng.Mech (South)

Sd/-
Dy.Ch.Eng.(M&E)City